Recruit Release Notes Changes Launching 2017-05-03

Recruitments: Committee Chair Survey

Committee chairs are busy and may forget to complete their surveys before the search report is sent for approval. We now allow **all approvers to send a reminder email to the Committee Chair** from the Search Report approval page. Visual feedback is provided if the Chair has already been reminded**,** which should dissuade approvers from sending too many reminders.
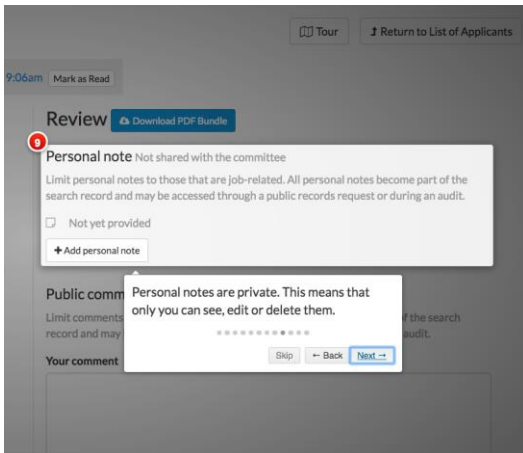
Send email to Jimmy Schiller   ✕

⧗ Last reminder sent on May 2, 2017 at 11:16am by John Smith

Subject

Survey needed for Associate Professor - Health Sciences (JPF00218)

Body

Dear Committee Chair,

Please submit the committee chair survey for this recruitment:
Associate Professor - Health Sciences (JPF00218)

The survey link is:
http://recruit.dev:3000/analyst/recruitments/218/committee_chair_survey_response/new

Your participation in a UC-wide study on best practices towards diversifying the faculty pool is appreciated.

✉ Send again   Cancel

Recruitments: Search Conclusion

In order to maintain an accurate record of how a recruitment concluded, we **now lock applicant statuses once recruitments are concluded**. The form to update the applicant status remains accessible, but changes cannot be made. If a status must be updated after a recruitment is concluded, be sure to reopen said recruitment first.

Update status for Margaret Mead • Enterprise captain (JPF00216)   ✕

🔒   This recruitment has been concluded and applicant statuses are locked

◉ Hired (current): Applicant entered in payroll system in searched title

Hire details

* Appointment start date

Apr 4, 2017

* Employee ID

123456

Offer

Appointment 1

* Department

Department DEF

* Title

1100: PROF-AY

Step

Percent time

%

Anticipated start date

Discipline

Update status   Cancel

Recruitments: Unified Applicant Page

We moved a lot of functionality from the applicant's manage page over onto the review page. Though these changes help streamline the application, it also has the potential to confuse or disorient users accustomed to making edits from the manage page.

To ensure a smooth transition to the unified applicant page, users can now **take a tour of page** to see the various components and features. This tour is currently only available to users with applicant editing permissions, though we may expand these tours to other sections of the application.

Navigation Update

You may have noticed something different about Recruit application's navigation. That's because

we updated the navigation on Recruitments, Waivers, and Exemptions to a new design that **returns more screen space** to the user and makes it **easier to tell the difference between recruitments, waivers, and exemptions**.