APPENDIX E

Sample Candidate Evaluation Form

This form offers a method for departments and schools to evaluate faculty candidates. It is meant to be a template for departments and schools that can be modified as appropriate. The proposed criteria are designed for junior faculty candidates; however, alternate language is suggested in parenthesis for senior faculty candidates.

Candidate’s name: ________________________________

Please indicate which of the following are true for you (check all that apply):

☐ Read candidate’s CV  ☐ Met with candidate
☐ Read candidate’s scholarship  ☐ Attended lunch or dinner with candidate
☐ Read candidate’s letters of recommendation  ☐ Other (please explain): ________________________________
☐ Attended candidate’s job talk

Please comment on the candidate’s scholarship as reflected in the job talk:

Please comment on the candidate’s teaching ability as reflected in the job talk:

Please rate the candidate on each of the following:

- Potential for (Evidence of) scholarly impact
- Potential for (Evidence of) research productivity
- Potential for (Evidence of) research funding
- Potential for (Evidence of) collaboration
- Potential (Demonstrated ability) to attract and supervise graduate students
- Potential (Demonstrated ability) to teach and supervise undergraduates
- Potential (Demonstrated ability) to be a conscientious university community member
- Fit with department’s priorities
- Ability to make positive contribution to department’s climate

Other comments?

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9 Source: ADVANCE, University of Michigan, http://sitemaker.umich.edu/advance/home