

Recruit Release Notes

Changes Launching 2015-1-22

Applicants

The applicant review screen has been streamlined and updated to provide quicker access to the information and better match the rest of the site. Moving forward we anticipate the applicant management features being added into this page, and the existing management UI fading away.

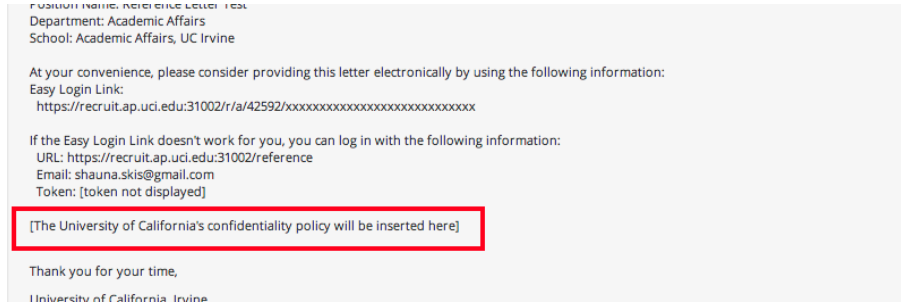
The screenshot shows the IRD Recruitment applicant review interface. At the top, it displays the applicant's name, Aaliyah Mante, and a 'Return to List of Applicants' button. Below this, there are tabs for 'Basic Qualifications: Meets', 'Status: Complete', and 'Last updated: Jan 20, 2015 at 11:47am'. The 'About' section lists her degree (Doctorate at Klocko School, 2001), PhD advisors (Christa Stokes IV, Mr. Lloyd Auer), and contact information. The 'Documents' section shows a list of required documents, with 'Curriculum Vitae' being downloaded. The 'Letters of Reference' section indicates that 3-5 references are required but none are provided. The 'Review' section includes a 'Personal Note' (not shared), 'Public Comments' (entire committee sees these), and 'Flags' (entire committee sees these, unless they're hidden). There are buttons for 'Add Comment', 'Add Flag', and 'Display to reviewers'.

We've updated the **Equal Employment Opportunity poster link**, as requested on the discussion list. This text is shown on the list of open recruitments, as well as on each individual recruitment's details page.

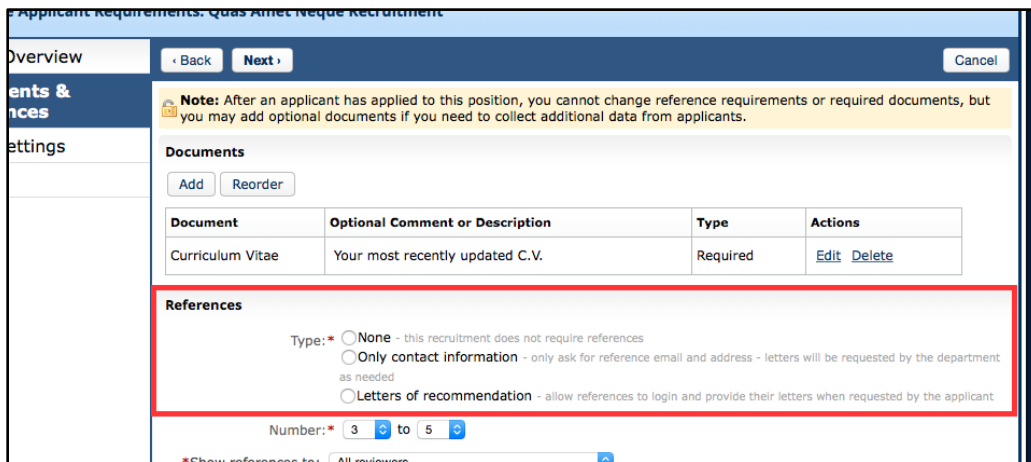
The screenshot shows the footer of the recruitment details page. It features a prominent 'Apply Now' button. Below the button, there are links for 'Questions? Contact the hiring department' and 'Already applied? Log in to your application'. A red box highlights the text: 'University of California, Irvine is an Equal Opportunity/Affirmative Action Employer. You have the right to an equal employment opportunity.' Below this text, there is a link to 'See our Jeanine Eley Disclosure of Campus Security Policy and Campus Crime Statistics and Annual Security Reports'. At the bottom, there are links for 'Personnel Recruit' and 'Privacy Policy Access'.

References

We've **removed the confidentiality statement from the preview** shown to the applicant. The statement is meant for the references, and responding to applicant requests about the confidentiality statement was generating extra work for analysts.

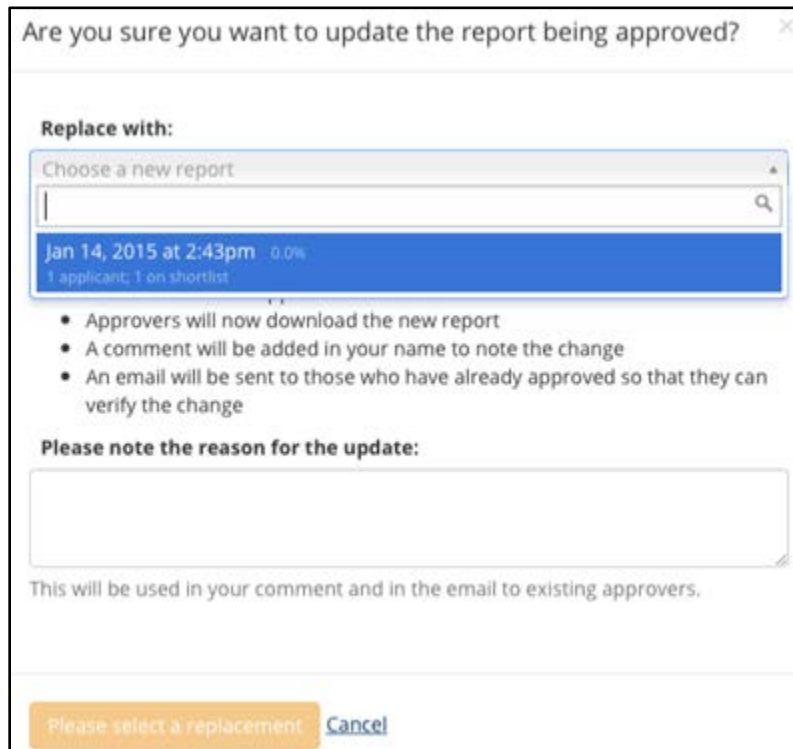


We now **require the analyst to pick how to handle references**. Previously, the default selection of “Letters of recommendation” guided analysts to ask for more information than they needed in many cases, and we had many requests to revert this setting after applicants had applied, which the system does not allow and which should not happen. By removing the default, we are forcing the analyst to think about their requirements and make a choice.



Approvals

Resolved a usability issue when updating the approval. Diversity & Search reports generated on the same day and named the same thing had no way of being distinguished from one another when analysts wanted to choose a replacement. The choice now differentiates between reports with the time stamp along with the date stamp.



Are you sure you want to update the report being approved?

Replace with:

Choose a new report

Jan 14, 2015 at 2:43pm 0.0%
1 applicant; 1 on shortlist

- Approvers will now download the new report
- A comment will be added in your name to note the change
- An email will be sent to those who have already approved so that they can verify the change

Please note the reason for the update:

This will be used in your comment and in the email to existing approvers.

Please select a replacement [Cancel](#)

Important Bugs

- Resolved an issue where reference counts were wrong when downloading applicant information as a csv file
- Resolved an issue where Reviewers and Additional Reviewers could not mark applicants as read from the Applicant Review page