



Recruit Release Notes Changes Launching 2016-08-10

Recruitments

A few campuses brought to our attention that Recruit was missing a few key roles. In response to this feedback, we have added the **Associate Vice Chancellor** approver role. This role can be added to any approval, and will allow the application to more accurately reflect real-life titles.

▼ Approvers – 1/3 required have approved Notif

Step	Per
 Budget Office Remove	Required Kir
 Faculty Principal Investigator Remove	Required Au 4.2
Associate Vice Chancellor Remove	Required Fel rec

HOW TO APPLY

1. Create an ApplicantID
2. Provide required information and documents

When positions don't require any reference contacts or letters, applicants have been seeing some confusing information in the "How to Apply" section. Now, applicants **will not be asked**

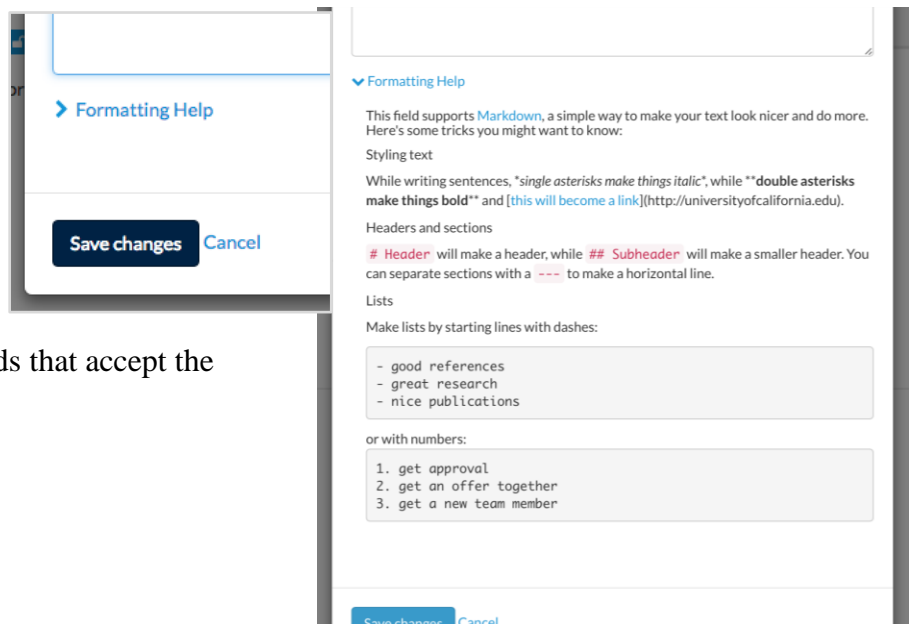
to provide reference information if none are asked for.

HOW TO APPLY

1. Create an ApplicantID
2. Provide required information and documents
3. If any, provide required reference information

Many fields throughout Recruit have always supported Markdown syntax for text formatting.

However, most users were unaware of this feature, and were unfamiliar with how to use it. In order to help out, we've **added Markdown formatting tips** to fields that accept the syntax.



Formatting Help

This field supports **Markdown**, a simple way to make your text look nicer and do more. Here's some tricks you might want to know:

Styling text

While writing sentences, *"single asterisks make things italic"*, while **"double asterisks make things bold"** and [\[this will become a link\]](http://universityofcalifornia.edu)(http://universityofcalifornia.edu).

Headers and sections

Header will make a header, while ## Subheader will make a smaller header. You can separate sections with a --- to make a horizontal line.

Lists

Make lists by starting lines with dashes:

- good references
- great research
- nice publications

or with numbers:

1. get approval
2. get an offer together
3. get a new team member

Save changes Cancel

Waivers

The Waiver Activity Log just got better. We now **log changes made to the waiver category and justification narrative**. This information should come in handy when it is necessary to check on the history of a waiver's changes.

Activity log

When	What	Who
Aug 9, 2016 4:46pm	Updated category to "Senate Faculty: Target of Excellence"	Mel Layos
Aug 9, 2016 4:46pm	Justification narrative updated	Mel Layos

Appointment

Proposed appointment [Edit](#)

Title	Step	Department	Percent time
0812: FACULTY ADVISOR	1	Department F	34.12%

In a previous sprint, we made changes to how percentages are displayed, but we forgot appointments. Oops. We now correctly **display percent times with up to two decimal places** in order to provide more accurate appointment information, too.